



PHARMACY BOARD OF SIERRA LEONE MINISTRY OF HEALTH AND SANITATION



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Central Medical Stores Compound,
New England Ville,
Freetown,
Sierra Leone.
P. M. B 322.

Our Ref: PBSL/004/09/2023

Your Ref:

To: The Pharmacist-In-Charge.
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27th February, 2023.

Dear Sir,

REQUEST FOR DRUG CONSUMPTION AND DISTRIBUTION RECORDS FOR IMPORTED PRODUCTS AS AT JULY- DECEMBER 2022.

I refer to the above and hereby write to inform you that as part of the Board's quality assurance system in ensuring that appropriate forecasting and quantification is done by the Government for the availability and accessibility of pharmaceuticals to the people of Sierra Leone, you are required to submit your consumption records from July to December, 2022 for all products imported into the country by your establishment.

Furthermore, in order ensure Good Distribution Practice of pharmaceuticals is maintained through the distribution chain, you are also required to submit Drug Distribution records of products consumed in order to identify the names and addresses of Pharmaceutical Wholesalers, Retailers, and Health Facilities to which these products are supplied by your organization. You are hereby strictly advised to submit these records not later than the 10th March, 2023. Please find attached the templates for the Drug Consumption and Distribution records you may require to use for your reporting.

Please be informed that provision of these records to the Board is a requirement to ensure processing of your requests for the issuance of Import and Clearance permits, and failure to comply may lead to appropriate regulatory action taken by the Board.

If you require any further clarification on the above, please contact the Board through the usual channels.

The Board looks forward to your full cooperation on this all important regulatory requirements.

Kind regards,

DR. JAMES P. KOMEH.
Ag. Registrar.
Cc: Chairman Pharmacy Board.
“ The Proprietor.

